

## Child Day Care Certification Standards and Checklist

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|------------------------------|-----------------------------|------------------------------|-------------|---|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(4)(e) | I will have a current immunization record on file within 30 days after care begins for each child in care, including my own children.         |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(4)(f) | I will give prescription and non-prescription medication only when I have written, signed permission from the parent.                         |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(4)(g) | I will wash my hands with soap and warm water after toileting, prior to food preparation and after diapering children.                        |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(4)(h) | I will require all children to wash their hands with soap and warm running water before eating and after toileting.                           |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(4)(i) | I will change a child's diaper on an easily cleanable surface that is cleaned with soap and water and a disinfectant solution after each use. |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(4)(j) | I will clean a child's superficial wound with soap and water only and protect it with a band-aid or bandage.                                  |

### SUPERVISION

#### DWD Rule No.

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|------------------------------|-----------------------------|------------------------------|-------------|--|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(5)(a) | I will not be engaged in any other activity or occupation during the hours of child care which interferes with the adequate care and supervision of children.  |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(5)(b) | I will be awake at all times the children in care are awake.   |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(5)(c) | I can only care for children up to 16 hours per day. My hours and days of operation are:   |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(5)(d) | I will ensure that each child has adult supervision at all times.  |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(5)(e) | I will ensure that no person under 18 years of age is left in sole charge of children. I will notify the certification agency if I hire a substitute on a regular, weekly basis.                                 |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(5)(f) | I will ensure that no person working with children consume or be under the influence of alcoholic beverages or any non-prescribed controlled substance during the hours of care.                                 |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(5)(g) | I will ensure that no person in my home will consume or be under the influence of alcoholic beverage or any other non-prescribed controlled substance during the hours of operation in the presence of children. |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(5)(h) | All visitors and members of my household shall be in physical and mental health that will not bring harm to the health and well-being of the children in my care.  |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(5)(i) | I will keep a written record of the daily hours of attendance of each child in care, including the arrival and departure times for each child. I will store the attendance records for at least 3 years.         |

### GROUP SIZE

The certified provider may care for up to three children under the age of 7 years who are unrelated to the provider. The maximum size of a group of children in certified care is six (6). The provider's natural, adopted and foster children age 7 years and older are not counted in the group size. The number of children under age two (2) may place further limitations on the group size.

#### DWD Rule No.

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|------------------------------|-----------------------------|------------------------------|----------|--|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A | 55.08(6) | I will provide care in accordance with the group size and age limitation as indicated in the chart below. I understand that licensure is required whenever 4 or more unrelated children are cared for in one household, even if there are multiple providers caring for the children at the same time. |
|------------------------------|-----------------------------|------------------------------|----------|--|